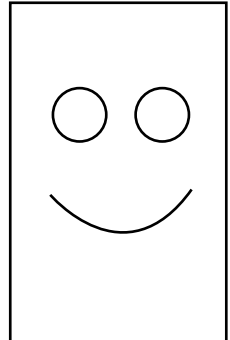


## Personal details:

Name : Mr. Sample CV  
Address : Samplestreet  
70  
6005 Luzern  
Switzerland  
Date of Birth : 2nd of October 1981  
Nationality : Swiss  
Legally work : legally work in EU  
Marital status : with partner  
Children : none

Languages : Chinese/Mandarin, English, French, German  
Education level : Bachelors degree  
Hospitality work experience : 3-5 years  
Special experience : Europe work experience

Date of availability : September 2009  
Current location : Africa  
Travelling Status : will be travelling single status  
Telephone : 0041 41 370 6759  
Email address : jeff@h-g-r.com  
Position(s) sought : Permanent position for graduates  
Department(s) sought : Food & Beverage Bar/Sommelier



## Personal profile:

As a Bachelor of Business Administration and after obtaining first relevant international work experience within the hospitality industry, I am now ready to take on new responsibilities to further my professional career. My key strengths include strong analytical and logical skills, an eye for detail, communication and interpersonal skills. I enjoy working in a team and help others progress. At the same time I work well independently. As a highly motivated and driven individual I strive on taking up challenges.

## Interests:

Travelling  
Foreign Cultures  
Photography  
Sports

## Educational qualifications:

Oct 99 - Feb 02                      Higher Diploma (Hotel Management)  
Swiss Hotelmanagement School, SHL

## Employment history:

- Mar 04 - Ongoing      Assistant Manager (Rooms Division/Food & Beverage)  
Hotel Atlantic Kempinski Hamburg [www.kempinski.com](http://www.kempinski.com) 5 star business hotel, part of Leading Hotels of the World 412 guest rooms, large function facilities, 3 food & beverage outlets  
Optimization of bar procedures, reinforcing SOPs  
Developing & implementing promotions  
Responsible for day-to-day operations  
Optimization and streamlining of housekeeping and laundry procedures  
Implementation of new SOPs  
Analyzing monthly reports for rooms division performance and sub departments
- Mar 03 - Mar 04      Management Trainee  
Hospitality Graduate Recruitment [www.h-g-r.com](http://www.h-g-r.com) Leading company for placements within the Hospitality industry.  
Traineeship covering all aspects of an online recruitment agency.
- Mar 02 - Mar 03      Management Trainee (Rooms Division)  
Hyatt Regency Xian, China [www.hyatt.com](http://www.hyatt.com) 5 star business hotel 404 guest rooms, 4 food & beverage outlets  
Traineeship covering all rooms division departments on operational as well as supervisory level.

## Training courses attended:

- Mar 02 - Ongoing      OpenOffice - IT Courses
- May 01 - Jan 03      Language Course - Chinese

## References:

Hyatt Regency Xian  
Patrick Sawiri, Phone: 86 22 2330 7654

Hospitality Graduate Recruitment  
Jeff Ross, Phone: 41 41 370 99 88